

CHARGING POLICY

Session Times and Fee Structure 2019-2020

The Government offer ALL children aged 3-5 years, 15 hours of childcare and education per week up to a maximum of 570 hours per year. Funding is available the term after your child's 3rd birthday. Families in receipt of various benefits may also receive this entitlement for children aged 2. Please ask the manager for more details. As Daffodils is open for 48-49 weeks of the year, we spread funding over 48 weeks, allowing you to claim up to 12 hours per week. This is called a 'stretched offer' and allows you to spread funding across more weeks, which suits some families better. We do not currently offer term time only places. The total number of hours each child is entitled to each year is the same.

Some 3 and 4 year olds will be eligible for 30 hours of childcare and education. You can check your eligibility using the following link;

<https://www.childcarechoices.gov.uk>

There is also a dedicated helpline for more information; 0300 123 4097

If eligible, when you apply you will be given a code which you will need to provide us with so we can check your eligibility.

We, as a setting, only offer a **limited number of funded places**, so please ensure you let us know if you wish to apply for a funded place.

PLEASE NOTE: Unfortunately, the funding rate we receive from the government does not cover the cost of providing additional services and resources or food and drinks and other consumables. Many Early Years settings are being forced to close due to lack of funding. Therefore, for families accessing funded hours, we have a fee per session for additional services that we offer. This is as follows;

15/12 hour funding options- £7.10 per morning session, £6.30 per afternoon session, or £10.10 for a full day session

30/23 hour funding options- £8.85 per morning session, £6.30 per afternoon session, or £12.85 per full day session

The additional services fee covers the following and more;

Wood work sessions, Forest school sessions, guaranteed sessions until your child leaves for school, a keepsake learning journey scrap book when your child leaves our setting, yoga sessions, nutritious breakfast, nutritious snack tea, fresh fruit and water, higher staff:child ratio's than the legal requirements, highly qualified staff (including qualified teachers), flexibility to book extra sessions when required, other consumables such as nappies, wet wipes, nappy sacks, sun cream, towels, flannels

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and the washing and drying of these, and more! **These fees will be automatically added to your invoice.**

All fees below are inclusive of breakfast, fresh fruit and snacks throughout the day, milk, late afternoon tea, nappies and wipes where required

ALL HOURS BOOKED IN ADDITION TO USUAL SESSIONS ARE CHARGED AT £7 ph

Non-funded session fees

Age group	Paid session Options (min 3 per week)	Cost
All children age 0-5	Full Day session 8.00am-5.00pm	£51.75
	Morning session with lunch hour 8.00am-1.00pm	£29.25
	Afternoon session 1pm-5pm	£22.60
	Early drop off (must be pre-booked) 7:45-8am	£3.20
	Late pick up (must be pre-booked) 5-5:30pm LIMITED SPACES	£6

Funded sessions -15/12 hours 'Universal Funding' (subject to change)

Funded Sessions	Times	Additional Service Charge per week	Usual cost per week without funding	Total weekly fee payable with funding
Option 1- stretched offer over 48 weeks. 6 hours per day built in to 2 full day sessions	8am-5pm (3 hours payable per day)	£20.20	£103.50	£54.70
Option 2- stretched over 48 weeks. 4 hours per day built in to 3 morning sessions	8am-1pm (1 hour payable per day)	£21.30	£87.75	£38.85
Option 3- stretched over 48 weeks. 4 hours per day built in to 3 afternoon sessions	1-5pm	£18.90	£67.80	£18.90

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Option 4 *- stretched over 48 weeks. 4 hours per day built in to 3 afternoon sessions	1-5pm	No fee	£67.80	No fee
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*Please see notes regarding **Option 4**

Funded sessions -30/23 hours 'Extended Funding' (subject to change)

Registered families will only be able to claim the 'Extended Funding' if they are claiming the Universal Funding at our setting. Daffodils Outdoor Nursery **will not split funding with other settings** for funding claims.

Funded Sessions	Times	Additional Service Charge	Usual cost without funding	Total weekly fee payable with funding
Option 1- stretched offer over 48 weeks. 23 hours per week built in to 3 full days	8am-5pm (4 hours payable per week)	£38.55	£155.25	£61.55
Option 2- stretched over 48 weeks. 20 hours per week built in to 4 morning sessions	8am-1pm (no additional hours payable)	£35.40	£117.00	£35.40
Option 3- stretched over 48 weeks. 20 hours per day built in to 5 afternoon sessions	1-5pm (no additional hours payable)	£31.50	£113.00	£31.50
Option 4 *- stretched over 48 weeks. 20 hours per day built in to 5 afternoon sessions	1-5pm	No fee	£113.00	No fee

Option 4 Notes-15 and 30 hour funding-We make a **loss** on both of these options

We have very limited availability per week for Option 4 for both the 15 and 30 hour funded sessions. For anyone wanting this option, if option 4 is fully booked you can be placed on a waiting list and we will let you know when a place becomes available. **The following terms and conditions apply for any family booking option 4;**

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1. You will have to re-apply for your child's place at the end of each term, and places will be allocated in line with our admissions policy
2. You will not be able to book extra hours/sessions as and when needed
3. Nappies and wipes must be provided for your child

Please note: All funding offers are subject to change

All session fees are correct until 31st January 2020

Invoices and payments

Fees will be due monthly **in advance**. We prefer payment by online bank transfer due to high bank charges.

Account number **97904242**

Sort code **09-01-28**

Please quote your name or invoice number in the reference box.

We do accept cheques and cash. Please make cheques payable to 'Daffodils Outdoor Nursery Limited' and please ensure that any cash payments are handed directly to the nursery manager/deputy.

Fees are reviewed at least annually and you will be given written notice of any changes and when they will take effect.

All nursery sessions that are booked must be paid for even if your child is absent due to illness, holiday, or other circumstances.

Late payments will result in a **late payment fee** of £6 per day.

Late pick ups and early drop offs will incur a **late pick up fee** of £3.00 per five minutes for the first 15 minutes and then £5 per five minutes there after and will only be acceptable with prior agreement with the management team.

BOOKING FEE

When booking sessions, a £115 fee will be required to secure a place. This is made up of a non-returnable £90 administration fee (to include a set of Didriksons waterproofs and a 'yumbox' lunchbox), and a £25 deposit, refundable against your last months fees. Places will only be confirmed once this fee has been paid. This fee will not be refunded if the place is not taken up. The place offered to me is based upon the start date requested and I will have to re-register should I wish to defer my child's start date.